



General Information

Welcome!

Welcome to the 11th season of Soaring to Excellence. We have a whole new look for our Web site this year. With this new site, we will be able to pr to help you provide a better educational experience for your participants by providing up-to-date information when you need it. My staff and I welcome your feedback—send your comments to Slusar@cdnet.cod.edu

Linda Slusar

Project Manger, Soaring to Excellence Teleconferences

What Do I Do First?

- Print and review the forms
- Get set up ahead of time
- Get technical backup

Prepare Resources for Your Participants

- Print the resources for the appropriate teleconference
- Review Suggestions for Leading Discussions

Consider Adding Touches that Make a Difference

- Greet participants as they arrive
- Provide soft drinks and a snack
- Make name tags or have participants introduce themselves before the teleconference begins
- Discuss the pre-conference questions before the teleconference
- Discuss the post-conference questions

Need Site Coordinates?

Call:

1-800-3LINKUP

1-800-354-6587

When do the teleconferences take place?

Three teleconferences are broadcast each year, generally in November, January, and March. Each program is two hours long, and begins at 12 noon Eastern time.

Who do I call for assistance?

Before the Teleconferences:

Call **1-800-354-6587**

(1-800-3 LINKUP)

or **630-942-3834**

Fax: 630-942-3333



The day of the teleconferences only:

Call the College of DuPage

Technical Support Line at

630-942-4251

Troubleshooting Questions

- Is all of the equipment plugged in?
- Have you chosen the correct band (C or KU)?
- Have you input the correct satellite coordinates?
- Have you turned on the TV monitor?

Viewing Times

Eastern	12 noon – 2 p.m.
Central	11 a.m. – 1 p.m.
Mountain	10 a.m. – 12 noon
Pacific	9 a.m. – 11 a.m.